



BANWELL PRIMARY SCHOOL

Belong Believe Achieve

Headteacher: Mrs C Pocock

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25 January 2019

Dear Parents and Carers

VACANCY FOR PARENT GOVERNOR

Our school's Governing Body has one governor vacancy for a parent or carer of children currently at the school. I'd like to invite you to consider taking on the important and rewarding role of parent governor - or to nominate another parent or carer to do so.

The Governing Body, together with the Headteacher, has overall responsibility for running the school. Governing bodies have three strategic functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding school leaders to account for the educational performance of the school and its pupils, and the performance management of staff
- Overseeing the financial performance of the school, and making sure its money is well spent

No special qualifications are needed. There is certainly no need to have a background in education; experience gained in any number of fields could be useful. It is important to have enthusiasm, a keen interest in the school, and be willing to take an active part in the Governing Body's discussions and work (which extends beyond formal meetings). You will need to commit around 5-10 hours per term. Training is available for all governors, and all new governors are expected to undertake induction training.

If you'd like to become a parent governor, you will need to:

- Complete the attached application/nomination form
- Write a short personal statement (of up to 250 words) about why you want to be a governor and summarising your skills and experience in work and other responsible roles
- Return your form and statement to the school office team (marked for the attention of "Clerk to Governors") **by 3.30 pm on Monday 11 February 2019**

Self-nomination is entirely acceptable. If you wish to nominate another parent, they will need to give their consent (and write their own statement). If only one parent or carer applies, they will be appointed. If there is more than one applicant, the vacancy will be filled through a secret ballot of all parents and carers. The applicants' statements will be published to support the ballot.

The "[Meet the Governors](#)" page on the school's website (in the "Our School" section) has information about what governors do, our current governors, and the circumstances in which someone cannot be a governor. Please read through these documents. If you have any questions, want more information, or would like to talk with a current governor about what's involved, please contact Cathryn Butler [Clerk to Governors] at cathryn.butler@banwellprimary.co.uk.

Being a school governor is both challenging and rewarding. We encourage anyone who feels that they have the skills and inclination to make a difference and contribute to our school's ongoing success to step forward. We look forward to hearing from you.

Yours sincerely

Malcolm Davey
Chair of Governors

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BANWELL PRIMARY SCHOOL

PARENT GOVERNOR VACANCY: APPLICATION/NOMINATION FORM

APPLICANT

I, *[names in full]*, _____

of *[address]* _____

_____ Post Code _____

am willing to stand as a candidate for parent governor at Banwell Primary School, and confirm that I am not disqualified from standing for any of the reasons set out.

Email address _____

Telephone number _____ Mobile number _____

I am a parent/carer of the following pupil(s) who is/are registered at the school:

Name(s) _____

Class(es) _____

Signed _____ Date _____

(IF APPLICABLE) PROPOSED BY

Full Name _____

Address _____

Parent/Carer of Name(s) of Pupil(s) _____

Class(es) _____

Signed _____ Date _____

*Please return this form, with your 250 word personal statement, to
Clerk to Governors, via the School Office Team at Banwell Primary School
(and, if possible, scan and email your form and statement to cathryn.butler@banwellprimary.co.uk)
by 3.30 pm on Monday 11 February 2019*